



## SRA Board of Directors Meeting Minutes – June 13, 2024

**Board Members in Attendance:** Siobhan Vinish, Dave Mallabon, Shelley Nordin, Gwen Moriarty, Tony Lamb, Lei Deng

**Regrets:** ---

**Volunteers in Attendance:** ---

**Guests in Attendance:** Brenda Merz, Kehui Zhuge

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### **Call to Order and Quorum**

This meeting was held in the Verve meeting room. Siobhan Vinish called the meeting to order at 6:40 pm.

Directors in attendance constituted quorum (6/6 Directors). Siobhan Vinish chaired the meeting and Dave Mallabon acted as minute-taker.

Brenda Merz and Kehui Zhuge attended the meeting to assist the transition from the old Board to the new Board in the Treasurer position. Kehui responded to the Board's request for assistance in the Treasurer position.

### **Approval of May 9, 2024 Board Meeting Minutes** (D. Mallabon)

The meeting minutes from the May 9 Board meeting were distributed to members via e-mail following the meeting. For the June 13 meeting, all comments were incorporated into the minutes and agreed to.

**MOTION:** Approval of May 9, 2024 meeting minutes.

*Moved by:* Tony Lamb

*Seconded by:* Lei Deng

*Carried* (Unanimous)

### **Treasurer's Report** (B. Merz)

Kehui Zhuge was introduced to the Board by Brenda. Kehui has volunteered to take on most of the treasurer role and will work with Brenda on transitioning the role. She will prepare the monthly Financial Statements and associated backup and paperwork. Kehui will need access to the bank account in order to prepare the monthly statements. In the past, the president (Tom Dickey) and treasurer (Brenda Merz) have signed cheques. Since they have both retired from the Board, they will be replaced as cheque signers by the new president, Siobhan Vinish, and the secretary, David Mallabon.



The May Financial Statements were sent out by Brenda. For the May statements, there are ten homeowners still owing 2024 fees. There was discussion on the collection of these fees, and Tony Lamb volunteered to contact these homeowners still owing as of this meeting before any further action will be taken. The May activity includes \$305 income for interest income. Costs include \$58 for general admin, and \$329 for online payment services.

**MOTION:** Approval of May financial statements and new bank signers.

*Moved by:* Siobhan Vinish      *Seconded by:* Tony Lamb      *Carried (Unanimous)*

### **Fence Maintenance**

Activity on the fences stopped over the winter. Tiles are still needed for the stucco walls and this will be investigated in the near future. The plan for the replacement of the wooden fences will be discussed at the next meeting. Two areas (600 block along the ravine and the 7000 block along Wentworth Drive) were approached last year, so we will review the plan with the 7000 block homeowners as all agreed with one homeowner requesting to meet with the contractor first.

### **Landscaping** (G. Moriarty)

Gwen met with Foothills Landscaping to discuss plans for 2024. Planting, including the large pots, has been done. The tree-lined area near the school and bus stop is the responsibility of the City, so we may not be able to do much in these areas. The City will be contacted on this area.

Options for plantings and associated costs for the beds along the pathway connecting St Joan of Arc and 77 Street were reviewed and discussed. Foothills provided pricing and plant suggestions for these areas, and Gwen will provide visuals for the proposed plantings so that we may contact the homeowners along the pathway for their input. This will be a multi-year plan.

### **New Business**

The annual garage sales on May 25 this year went well and was well attended.

The Board members Code of Conduct will be signed by all Board members at the next meeting.

### **Meeting Adjournment**

**MOTION:** Adjourn meeting at 7:40 pm

*Moved by:* Siobhan Vinish      *Seconded by:* Dave Mallabon      *Carried (Unanimous)*

### **Next Meeting**

Thursday, July 11, 2024 at 6:30 pm in the Verve meeting room.