



SRA Board of Directors Meeting Minutes – September 25, 2023

Board Members in Attendance: Dave Mallabon, Colin Vaudan, Shelley Nordin, Gwen Moriarty, Tom Dickey (by phone)

Regrets: Brenda Merz

Volunteers in Attendance: ---

Guests in Attendance: ---

Call to Order and Quorum:

This meeting was held at Verve. Tom Dickey called the meeting to order at 6:38 pm.

Directors in attendance constituted quorum (5/6 Directors). Tom Dickey chaired the meeting and Dave Mallabon acted as minute-taker.

Approval of August 21, 2023 Board Meeting Minutes (D. Mallabon)

The meeting minutes from the August 21 Board meeting were distributed to members via e-mail following the meeting. For the September 25 meeting, all comments were incorporated into the minutes and agreed to.

MOTION: Approval of August 21, 2023 meeting minutes.

Moved by: Tom Dickey *Seconded by:* Gwen Moriarty *Carried (Unanimous)*

Treasurer's Report (B. Merz)

The August Financial Statements were sent out by Brenda. For the August statements, there were six homeowners that owed for 2023 fees, plus these homeowners have been charged late payment fees. These outstanding fee amounts have been sent to legal for collection. August activity includes income of \$221 for interest income and \$136 costs for general admin and payment fees. August also included landscaping costs of \$ 7,230 for the July contract fees.

MOTION: Approval of August financial statements.

Moved by: Shelley Nordin *Seconded by:* Dave Mallabon *Carried (Unanimous)*



Fence Maintenance (T. Dickey/B. Merz)

It was decided that we would proceed with a trial pilot with the homeowners in the houses that back onto the ravine along 600 Wentworth Place SW concerning fence replacement. A metal fence is being suggested similar to the one installed on 700 Wentworth Place SW. An e-mail will be sent to these homeowners explaining the pilot project, as well as setting up a Zoom meeting with them to answer any questions. A unanimous agreement will be required from all homeowners to proceed with the fencing, as well as prepayment to proceed. This only covers the fence along the ravine at the back of each property, and not any other fencing on the properties.

Landscaping (G. Moriarty)

The Board will send out requests for quotations to three companies for the landscaping for the next two years. We will contact Foothills, Landform and one other for quotes.

New Business

Another meeting will be set up with neighbouring communities, including the West Springs Cougar Ridge Community Association, to review and discuss city engagement on various maintenance issues. Date to be determined. Tom has e-mailed WSCR about a meeting, and has received a positive reaction.

Richard Pootmans, our local councillor, is holding an Open House in early October which Tom and Colin plan to attend.

Colin is reviewing payment options as far as invoicing, payments, etc. He has reviewed several options including card types, payment contracts, Interac and e-transfers. He will continue to review the options and make a recommendation on a path forward.

Meeting Adjournment

MOTION: Adjourn meeting at 7:05 pm

Moved by: Tom Dickey

Seconded by: Dave Mallabon

Carried (Unanimous)

Next Meeting

Monday, October 23, 2023 at 6:30 PM at the Verve meeting room.