



~~MEMBER~~

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## SRA Board of Directors Meeting Minutes – March 7, 2022

**Board Members in Attendance:** Shelley Nordin, Dave Mallabon, Brenda Merz, Gwen Moriarty, Tom Dickey

**Regrets:** ---

**Volunteers in Attendance:** ---

**Guests in Attendance:** ---

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### Call to Order and Quorum:

This meeting was held by conference call on Zoom. Tom Dickey called the meeting to order at 6:33 pm.

Directors in attendance constituted quorum (5/5 Directors). Tom Dickey chaired the meeting and Dave Mallabon acted as minute-taker.

### Approval of February 10, 2022 Board Meeting Minutes (D. Mallabon)

The meeting minutes from the February 10 Board meeting were distributed to members via e-mail following the meeting. For the March 7 meeting, all comments were incorporated into the minutes and agreed to.

**MOTION:** Approval of February 10, 2022 meeting minutes.

*Moved by:* Tom Dickey

*Seconded by:* Gwen Moriarty

*Carried* (Unanimous)

### Report (B. Merz)

February 2022 Financial Statements primarily reflect the billing of the 2022 annual fees to all homeowners, with the accounts receivable only reflecting 2022 unpaid fees (approx. 47%). The surplus funds received for the 2022 fees are transferred to the Savings account. There were minor amounts for interest income, bank charges and online payment charges.

**MOTION:** Accept the February 2022 Financial Statements as presented.

*Moved by:* Tom Dickey

*Seconded by:* Dave Mallabon

*Carried* (Unanimous)

### Fence Maintenance (S. Nordin)

Shelley presented a revised SRA draft fence policy to the Board members. This summarized the types of fencing around Springside, including stucco walls, wooden screen and lattice fences and masonry walls, and proposed maintenance responsibilities by the SRA board and SRA homeowners. This document was reviewed and discussed by the Board.

The priority will be the stucco fences, followed by the wooden screens and the lattice fencing.



Some small cans of paint of several colours will be acquired for the stucco fences and Tom will try these on his fence. The wooden fences will be checked for condition and priority and will be done in an orderly fashion and as funding permits.

The fence policy will be included with this years' AGM package, but not any schedules.

**MOTION:** Accept the revised fence policy for the Springside community.

*Moved by: Brenda Merz*

*Seconded by: Tom Dickey*

*Carried (Unanimous)*

**Landscaping** (Gwen Moriarty)

It has been noticed that some of the pots are cracked and will be replaced as necessary in spring under warranty by Foothills Landscaping. In the spring, Gwen and Foothills will develop a plan for any recommendations for this year, possibly including plantings or mulch across from the school.

**Notice Board** (Gwen Moriarty)

The use of the notice board will be monitored for usage and/or any other comments or suggestions.

**AGM**

There were further discussions on the 2022 AGM, and the agenda and notes were reviewed and discussed. The date set for the AGM is April 28, 2022. The AGM will once again be done on Zoom, and reviews on the AGM will continue over the next few weeks. A save-the-date notice was sent out to all homeowners with an e-mail address on file.

Dave will check on signage for the AGM, and review either signage around Springside or on 85<sup>th</sup> Street.

Tom will review with our scrutineer, Esme Stewart, on any other methods on login, registering, etc.

One priority will be the recommendation of proxies to ensure a quorum for the meeting.

The AGM package will be sent out to all homeowners on March 31.

The Board will have a "dry run" of the AGM on April 18.

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 8:30 pm

*Moved by: Tom Dickey*

*Seconded by: Dave Mallabon*

*Carried (Unanimous)*

**Next Meeting**

Thursday, April 7 at 6:30 pm via Zoom