



SRA Board of Directors Meeting Minutes – December 2, 2021

Board Members in Attendance: Shelley Nordin, Dave Mallabon, Brenda Merz,
Gwen Moriarty, Tom Dickey

Regrets: ---

Volunteers in Attendance: ---

Guests in Attendance: ---

Call to Order and Quorum:

This meeting was held by conference call on Zoom. Tom Dickey called the meeting to order at 6:33 pm.

Directors in attendance constituted quorum (5/5 Directors). Tom Dickey chaired the meeting and Dave Mallabon acted as minute-taker.

Approval of November 4, 2021 Board Meeting Minutes (D. Mallabon)

The meeting minutes from the November 4 Board meeting were distributed to members via e-mail following the meeting. For the December 2 meeting, all comments were incorporated into the minutes and agreed to.

MOTION: Approval of November 4, 2021 meeting minutes.

Moved by: Tom Dickey *Seconded by:* Brenda Merz *Carried* (Unanimous)

Treasurer's Report (B. Merz)

November 2021 Financial Statements primarily reflect the last monthly payment of the landscaping contract. Still to come in December are the charges for holiday decor in the large pots and the Dec 2021 – 2022 insurance billing.

MOTION: Accept the November 2021 Financial Statements as presented.

Moved by: Tom Dickey *Seconded by:* Dave Mallabon *Carried* (Unanimous)

Accounts Receivable & Fee Collection Update (B. Merz)

SRA fees owing at November 30, 2021 Legal Fees – 1 homeowner

The court case on the above fees and costs has been resolved in favour of the SRA, and the funds should be received in the next month or so.

Fence Maintenance (T. Dickey)

Tom has met and had a walk through with the fence contractor to discuss costs and a path forward.

Some work may be performed this year, weather permitting, and timing of this year's work and future



year's will be decided with the contractor.

There was a discussion on the cost, and the split of the cost between the Association and the affected homeowners. Brenda and Shelley will check on the wording of the encumbrances and covenants on this and report back. The Board will then make decisions on how to handle these aspects on the fence work. Tom will check on graffiti removal and sealing any pillars and fencing before winter if weather permits.

Landscaping (Gwen Moriarty)

Seasonal planting for the large pots has been ordered, but has been delayed by the B.C. flooding. The landscape contractor hopes to have the necessary materials in early December.

It has been noticed that some of the pots are cracked, and will be replaced as necessary in spring under warranty by Foothills Landscaping.

The use of the notice board will be monitored for usage and/or any other comments or suggestions.

AGM

There was a brief discussion on the 2022 AGM as to when and where. This will be further discussed in future meetings. It is assumed at this time that the AGM will be held on Zoom again.

Meeting Adjournment

MOTION: Adjourn meeting at 7:50 pm

Moved by: Brenda Merz

Seconded by: Gwen Moriarty

Carried (Unanimous)

Next Meeting

Thursday, January 13 at 6:30 pm via Zoom