



## SRA Board of Directors Meeting Minutes – September 2, 2021

**Board Members in Attendance:** Shelley Nordin, Dave Mallabon, Brenda Merz,  
Tom Dickey, Gwen Moriarty

**Regrets:** ---

**Volunteers in Attendance:** ---

**Guests in Attendance:** ---

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### **Call to Order and Quorum:**

This meeting was held by conference call on Zoom. Tom Dickey called the meeting to order at 6:30 pm.

Directors in attendance constituted quorum (5/5 Directors). Tom Dickey chaired the meeting and Dave Mallabon acted as minute-taker.

### **Approval of July 15, 2021 Board Meeting Minutes** (D. Mallabon)

The meeting minutes from the July 15 Board meeting were distributed to members via e-mail following the meeting. For the September 2 meeting, all comments were incorporated into the minutes and agreed to.

**MOTION:** Approval of July 15, 2021 meeting minutes.

*Moved by:* Tom Dickey      *Seconded by:* Gwen Moriarty      *Carried* (Unanimous)

### **Treasurer's Report** (B. Merz)

July and August 31, 2021 Financial Statements primarily reflect interest income, and the monthly payment of the landscaping contract. The July landscaping costs included the one time costs of the annuals, mulch, one new planter with annuals and 10 new junipers.

The last remaining payment for 2021 annual fees was received in August. The GIC coming due in September, 2021 will be transferred to our savings account.

**MOTION:** Accept the July and August, 2021 Financial Statements as presented.

*Moved by:* Tom Dickey      *Seconded by:* Dave Mallabon      *Carried* (Unanimous)

### **Accounts Receivable & Fee Collection Update** (B. Merz)

SRA fees owing at August 31, 2021    Legal Fees – 1 homeowner

### **Fence Maintenance** (T. Dickey)

Tom will meet with the selected fence contractor to discuss costs and path forward sometime within the



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next week or so. We can then decide on a path forward for current and future fence maintenance.

**Landscaping** (Gwen Moriarty)

1. Requests for the 2022 landscaping contract were sent out to five companies, however, only two responded – Foothills and ULS. The proposals from these two are still being reviewed. Initial review seems to favour Foothills.
2. A community notice board will be setup for any notices and/or local information. The notice board has been completed, and is awaiting installation. The suggested location is on Wentworth Drive near the mail box opposite Wentworth Link. A notice about the installation of the notice board will be sent out to all residents with the location and information on what will be allowed to be posted.

**Meeting Adjournment**

**MOTION:** Adjourn meeting at 7:20 pm

*Moved by:* Tom Dickey

*Seconded by:* Dave Mallabon

*Carried (Unanimous)*

**Next Meeting**

Thursday, October 7 at 6:30 pm via Zoom