



Springside Residents' Association Website: [www.springsideresidents.com](http://www.springsideresidents.com)  
406, 917 85 Street SW, Box 142 • Calgary, AB T3H 5Z9 Email: [info@springsideresidents.com](mailto:info@springsideresidents.com)

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### **Springside Residents' Association**

Minutes of Annual General Meeting – April 9, 2019

West Ridge School Auxiliary gymnasium – 8903 Wentworth Ave SW

**Board Members in Attendance:** Tom Dickey, Brenda Merz, Shelley Nordin, and Myrna Moline

**Regrets:** John Park

**Guests in Attendance:** Registration of 45 homes with 34 proxies

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### **Call to Order and Quorum:**

Tom Dickey (President) called the meeting to order at 7:31pm.

Directors and voting members in attendance constituted quorum (4 / 5 directors and 79 voting members).

Tom Dickey chaired the meeting and Myrna Moline acted as minute-taker.

### **Meeting Agenda:**

- Introduction of the Chairperson and Board
- Certify proxies and establish quorum
- Approval of agenda
- Proof of notice dated March 18, 2019
- Old business
- New business
- Adjournment

**MOTION:** Approve the meeting agenda as circulated.

*Moved by:* Ashley Boyd

*Seconded by:* Tony Lamb

*Carried*

### **Proof of Notice:**

Evidence was provided, that in adherence to the bylaws, not less than 21 days' notice of the AGM was provided to association members.

### **Old Business – Approval of Minutes:**

The minutes from the November 13, 2017 Annual General Meeting were reviewed by the Board of Directors and members.



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**MOTION:** Approve the minutes from the November 13, 2017 Annual General Meeting as circulated.

*Moved by:* Mike Banning      *Seconded by:* Tony Lamb      *Carried*

### **Old Business – 2015 - 17 Financial Statements**

The 2015 – 2017 Financial Statements were reviewed by the Board of Directors and members.

**MOTION:** Reject the 2015 – 2017 Financial Statements as circulated based on article 9.5 of the SRA By-laws which states “ Notwithstanding the provisions of subsection 9.4 above, at every Annual General Meeting the Directors shall lay before the Members the financial statements of the Association and reports pertaining thereto, including the report of the auditor(s) together with any other reports and/or statements as may be required pursuant to the Societies Act.”

*Moved by:* Drago Crnogorac      *Seconded by:* Michella Pritchard      *Rejected* (3 votes for; 46 votes against)

**MOTION:** On the basis of the vote against the above motion (to reject the 2015 – 2017 Financial Statements as circulated), the Financial Statements were approved.

### **New Business**

#### ➤ **2018 Financial Statements**

#### ➤ **2019 Q1**

- Consulting and support expenses have been eliminated
- Small costs (<\$1,000) related to transition of duties to Board members in January
- 2019 AGM cost ~\$3,000
- 2019 estimated cost reductions compared to 2018:
  - General administration - \$31,500
  - Landscape maintenance contract – held at 2018 pricing (2019-2021)
  - No assumptions on fence maintenance/landscape projects (~\$10,000 in 2018)

#### ➤ **Board Update**

- 2015 - 2018 Financial Statements were inspected and reviewed by a volunteer SRA member with a CPA designation
- Submitted the 2018 Annual Return for the SRA
- Enhanced the collection policy to include more notifications to those owing fees before sending to Legal (unanimously passed by all five elected board members)
- Achieved a 99% payment rate for 2018 (only 6 owe 2018 fees)
- Successfully resolved all but one outstanding legal case surrounding fees
- Migrated financials to QuickBooks® for sustainability & cost savings
- Met with City of Calgary to discuss fee collection, landscaping responsibility, possible funding and coming to an agreement between the City and the Springside Residents' Association



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- Reduced the Association's expenses (before special meetings) by approximately 6% or approx. \$6,700 over prior year
- Purchased 8 pots to replace in-ground beds along WW Drive (unanimously passed by all five elected board members)
- Landscaping contract was bid out and awarded for 2019-20 with an option for 2021

➤ **Landscaping Update**

- 12 companies were selected for review
- 5 companies were shortlisted for an RFQ (request for quote)
- Successful company was the incumbent (Foothills Landscaping) holding their current pricing for up to 3 additional years

➤ **Bylaw Update**

Based on a review of the current Association bylaws, three (higher priority) proposed bylaw changes were taken to the membership to be voted on.

1. Adding the definition of Member in Good Standing

New wording: s.1.4 "*Member in Good Standing*" means a Member who has *paid* all Association fees and dues, and has a *zero balance* owing to the Association at least up to the beginning of the previous calendar year, prior to any General or Special Meeting, and does not have any outstanding claims against the Association. All references to "Member" in these bylaws shall be replaced with Member in Good Standing, except for purposes of Registration (s.2.6), notice (s.3.3), and quorum (s.3.7).

2. Updating Notice Requirements to include email
3. Update Special Meeting requirements

New wording: s.3.2 A *Member in Good Standing* may petition for a Special General Meeting by presenting any Director or Officer with a petition signed by no less than 20% of the total *Members in Good Standing*. The petition must clearly state the reasons for the Special General Meeting Subject to the requirements in s.3.3 regarding Notice, a Special General Meeting must then be convened, in Calgary, by the *Board*, to address the petition. In addition, the Directors of the Association may call a Special General Meeting, at any time, by Ordinary Resolution.

**VOTE:** Vote by ballot to accept or reject individually each of the above three proposed bylaw changes.



Results (tallied by volunteers):

Bylaw Change	Carried/Lost
<b>Add: Definition of Member in Good Standing</b>	Carried
<b>Update: Notice Requirements to include email</b>	Carried
<b>Update: Special Meeting requirements</b>	Carried

**Election of President:**

After a discussion on the Association’s Mandate and the Board Members’ Code of Conduct a call for nominations for the position of SRA President was made.

**MOTION:** Appoint current SRA President Tom Dickey for another term as President of the Association.  
*Moved by:* David Mallabon      *Seconded by:* Andrew Ellis      *Carried*

**Election of Directors:**

A call for nominations for up to five SRA Directors was made.

Incumbent Board Member Brenda Merz has one year remaining on a two year term which commenced in 2018. The following individuals nominated themselves as candidates for SRA Directors.

- Nominee:* Andrew Berry      *Seconded by:* Ali Sanjari
- Nominee:* Myrna Moline      *Seconded by:* Tony Lamb
- Nominee:* Shelley Nordin      *Seconded by:* Myrna Moline
- Nominee:* David Mallabon      *Seconded by:* Jeb Davis

**MOTION:** To close the floor for nominees for Director  
*Moved by:* Tom Dickey      *Seconded by:* Andrew Berry      *Carried (Unanimous)*

As there were less than five nominees for the Directors positions, voting for the Director’s positions was not required. The four candidates were appointed as Directors of the Springside Residents’ Association.



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### **Survey Results:**

Shelley Nordin presented the results from the Community Survey undertaken in February of 2019. The survey was sent to all current email addresses on file – a total of 526 invitations. There was a 31% response rate. The presentation can be found on the Association web site in the April 9, 2019 AGM Presentation.

### **Future Opportunities:**

- Enter into a Landscaping Agreement with the City of Calgary
- Continue to update existing Bylaws
- Complete a Capital Reserve Assessment (re: the stucco fence) and consider a reserve fund to manage foreseeable maintenance
- Alignment with three Condo Boards within Springside
- Explore opportunities for traffic calming with the City of Calgary

### **Meeting Adjournment**

**MOTION:** Adjourn meeting at 8:59pm

Moved by: Tom Dickey                      Seconded by: Mike Banning                      Carried

### **Signed by:**

President: \_\_\_\_\_ Date: May 30, 2019  
Tom Dickey

Secretary: \_\_\_\_\_ Date: May 30, 2019  
Myrna Moline

### **Questions raised during the meeting:**

#### **Questions related to 2018 Financials discussion:**

Q: A number of questions were raised related to the outstanding legal fees that have not been collected.

A: The SRA is actively collecting on the outstanding \$6,900 of legal fees owed. All other legal fees previously disclosed in Special Meetings have been collected.

Q: How many households with dues in arrears from prior years have been collected on to date?

A: Presently there are six households that owe dues from prior years.



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Q: In the past the process for collecting on outstanding dues was for a lawyer to be engaged without sufficient notification to the resident. What is the position of the current board on this process?

A: The current board has instituted a change in the collections process to require 10 notices be provided to the resident with dues in arrears prior to legal notice.

Q: Why is the SRA lawyer engaged in the current lawsuit that has been raised against the SRA President and Treasurer?

A: The SRA Insurance covers board members activities related to the position. The SRA lawyer who handles the collections process is not engaged in the current lawsuit. The SRA's Directors and Officers insurance provides legal coverage to board members activities related to the position.

*Ongoing questions by the resident who posed the question, who also is the individual who has sued the President and Treasurer, resulted in the following motion:*

**MOTION:** All questions related to ongoing law suits from residents suing the Association or its members are not to be discussed.

*Moved by:* Tom Dickey                      *Seconded by:* Zoe Agashae                      *Carried*

Q: Why did the board pay for new pots to go into a loss position for the past year?

A: The purchase of the pots was approved prior to all costs for the year coming in and it was not anticipated that total costs for the year would exceed revenues.

Q: What is the board authorized to spend?

A: The board is authorized to spend dues paid by residents.

*Questions related to landscaping discussion:*

Q: Is the repair of the fence facing Bow Trail the responsibility of the City?

A: This is presently being addressed with the City.

Q: Have there been any discussions with the city regarding the Black Knot Fungus in the trees?

A: This has been discussed with the City in the past and it is not their policy to perform tree maintenance related to the fungus. We can talk to the City to determine if they would be opposed to us having the SRA landscapers address the issue.

*Questions related to Association's Mandate:*

Q: Will there be a time when the Association dues will be used for expenses beyond beautification?

A: This will be addressed when the survey results are presented.

Q: Is it the Associations mandate to collect the residents' dues or is this the responsibility of the City?

