

# Springside Residents' Association 406, 917 85 Street SW, Box 142 · Calgary, AB T3H 5Z9 Email: info@springsideresidents.com Website:

### www.springsideresidents.com

SRA Board of Directors Meeting Minutes – October 15, 2020

**Board Members in Attendance:** Shelley Nordin, Dave Mallabon, Brenda Merz,

**Andrew Berry** 

Regrets: Tom Dickey

Volunteers in Attendance: ---

Guests in Attendance: ---

#### Call to Order and Quorum:

This meeting was held by conference call. Brenda Merz called the meeting to order at 6:34 pm.

Directors in attendance constituted quorum (4/5 Directors). Brenda Merz chaired the meeting and Dave Mallabon acted as minute-taker.

## Approval of September 15, 2020 Board Meeting Minutes (D. Mallabon)

The meeting minutes from the September 15 Board meeting were distributed to members via e-mail following the meeting. For the October 15 meeting, all comments were incorporated into the minutes and agreed to.

**MOTION**: Approval of September 15, 2020 Meeting Minutes.

Moved by: Brenda Merz Seconded by: Shelley Nordin Carried (Unanimous)

#### Treasurer's Report (B. Merz)

September 2020 Financial Statements primarily reflect the monthly contract landscaping costs.

A GIC for 25K matured on September 19, 2020 and was reinvested.

**MOTION:** Accept the September 2020 Financial Statements as presented.

Moved by: Dave Mallabon Seconded by: Shelley Nordin Carried (Unanimous)

#### Accounts Receivable & Fee Collection Update (B. Merz)

SRA fees owing at September 30, 2020 2019 Fees – 2 homeowners

Legal Fees – 1 homeowner 2020 Fees – 13 Homeowners

There was a brief discussion on late payments and future actions. Notices will be sent out with a note stating the account will be sent to our lawyers for collection if not paid.



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### Fence Maintenance (T. Dickey / A.Berry)

Tom is still working with the City on the Greenspace Agreement (landscaping agreement) and fence maintenance. The City has not provided any update on the Agreement or the insurance requirements.

When the fence issues are sorted out with the City, Tom will develop a maintenance plan budget so that the fences the SRA are responsible for can be consistently maintained year over year. Until then, no money will be spent on the fences.

A home builder banner was placed on the outside of the fence along Bow Trail by Cedarglen. It has since been removed in response to a residents' efforts. Andrew will review the area to ensure the repairs are satisfactory, as there were multiple screw holes requiring re-sealing.

### Landscaping (T. Dickey)

The City is reviewing all the information from the tours with Tom. SRA will continue to progress towards a Greenspace Agreement (landscaping agreement) with the City.

### Archiving (S. Nordin)

In addition to a drop-box account and an external hard drive, Shelley will investigate options for securing or backing up the SRA emails to ensure the history of the Association communications remain intact for future Boards should there be a loss of information. Shelley is investigating a 3<sup>rd</sup> party program to backup emails, and will try the system to test it.

#### AGM (All)

In light of continued COVID concerns, the Board is looking at remote options to hold the upcoming AGM. Brenda has reviewed remote options with other groups that have had recent AGM's recently and determined that this is a viable option for the SRA AGM. Brenda followed up with a recommended consultant who could provide the technical support and act as facilitator for this meeting. The cost of following this direction is in the \$400 range, as opposed to hall and equipment rentals which would cost considerably more, even discounting the COVID concerns.

The Board plans to have a 2021 AGM in February or March 2021, which will cover both 2019 and 2020 results.

**MOTION:** To hold the 2021 AGM remotely

Moved by: Brenda Merz Seconded by: Shelley Nordin



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# **Meeting Adjournment**

MOTION: Adjourn meeting at 7:51pm

Moved by: Brenda Merz Seconded by: Dave Mallabon Carried (Unanimous)

# **Next Meeting**

Thursday, November 5, 2020 at 6:30pm.