



SRA Board of Directors Meeting Minutes – September 16, 2020

**Board Members in Attendance:** Tom Dickey, Shelley Nordin, Dave Mallabon,  
 Brenda Merz, Andrew Berry

**Regrets:** ---

**Volunteers in Attendance:** ---

**Guests in Attendance:** ---

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**Call to Order and Quorum:**

This meeting was held by conference call. Tom Dickey called the meeting to order at 6:32 pm.

Directors in attendance constituted quorum (5/5 Directors). Tom Dickey chaired the meeting and Dave Mallabon acted as minute-taker.

**Approval of August 6, 2020 Board Meeting Minutes** (D. Mallabon)

The meeting minutes from the August 6 Board meeting were distributed to members via e-mail following the meeting. For the September 16 meeting, all comments were incorporated into the minutes and agreed to.

**MOTION:** Approval of August 6, 2020 Meeting Minutes.

*Moved by:* Tom Dickey                      *Seconded by:* Shelley Nordin                      *Carried (Unanimous)*

**Treasurer's Report** (B. Merz)

August 2020 Financial Statements primarily reflect the monthly contract landscaping costs and legal fees related to collection efforts with one homeowner.

A GIC for 25K is maturing on September 19, 2020. Options for renewal were presented to the board. Interest rates have dropped considerably, and options are limited. The Board agreed to have Brenda renew this particular GIC to provide the best interest and flexibility for the future.

**MOTION:** Accept the August 2020 Financial Statements as presented.

*Moved by:* Dave Mallabon                      *Seconded by:* Tom Dickey                      *Carried (Unanimous)*

**Accounts Receivable & Fee Collection Update** (B. Merz)

SRA fees owing at August 31, 2020	2019 Fees – 2 homeowners
	Legal Fees – 1 homeowner
	2020 Fees – 18 Homeowners



*Springside Residents' Association*  
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**Fence Maintenance** (T. Dickey / A. Berry)

Tom is still working with the City on the Greenspace Agreement (landscaping agreement) and fence maintenance. The City has stated that they are responsible for the fences along Bow Trail and 85th Street, with the fences along Wentworth Drive under review. We need to reach an agreement with the City on what their responsibilities are regarding the fences as far as maintenance, replacement, etc. before we can sign the Greenspace Agreement.

Further to that, the Greenspace Agreement requires \$5,000,000 general liability insurance, as well as property and automobile insurance. This is being reviewed, as we are not clear on what property the SRA would be insuring and the SRA does not own any automobiles.

When the fence issues are sorted out with the City, Tom will develop a maintenance plan budget so that the fences the SRA are responsible for can be consistently maintained year over year. Until then, no money will be spent on the fences.

There is no warranty on the fences regarding the stucco, tiles or the caps. The Stonetile installer, Foxstone Exteriors, is willing to repair the rust spots showing through the tiles as a gesture of good faith. Andrew also found that the tiles used are no longer made, although there are new ones which are very similar, except thicker. This would mean that if there were tiles requiring replacement, a whole column would need to be replaced due to the different thickness. The caps are also discontinued and the new ones are noticeably different, so this would impact future repairs/replacements.

**Landscaping** (T. Dickey)

Tom is still dealing with the City and has met on site with City of Calgary representatives to review and discuss Springside landscaping maintenance and the responsibilities of each party. All areas in and around Springside are being reviewed.

The City is reviewing all the information from the tours with Tom. SRA will continue to progress towards a Greenspace Agreement (landscaping agreement) with the City.

**Archiving** (S. Nordin)

In addition to a drop-box account and an external hard drive, Shelley will investigate options for securing or backing up the SRA emails to ensure the history of the Association communications remain intact for future Boards should there be a loss of information.



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### **AGM**

Tom sent the 2020 AGM info pack previously prepared for the postponed April 1, 2020 AGM to all Board members requesting a review and update of the material. This is the result of the 2020 AGM being cancelled due to COVID-19 issues.

The Board plans to have a 2021 AGM in February or March 2021, which will cover both 2019 and 2020 results. We are looking at options to ensure that this meeting will occur.

### **Meeting Adjournment**

**MOTION:** Adjourn meeting at 8:10pm

*Moved by:* Tom Dickey

*Seconded by:* Dave Mallabon

*Carried (Unanimous)*

### **Next Meeting**

Thursday, October 15, 2020 at 6:30pm.