



*Springside Residents' Association Website: [www.springsideresidents.com](http://www.springsideresidents.com)  
406, 917 85 Street SW, Box 142 · Calgary, AB T3H 5Z9 Email: [info@springsideresidents.com](mailto:info@springsideresidents.com)*

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## SRA Board of Directors Meeting Minutes – October 3, 2019

**Board Members in Attendance:** Tom Dickey (By phone 7:15), Shelley Nordin,  
Dave Mallabon and Brenda Merz

**Regrets:** Andrew Berry

**Volunteers in Attendance:** ---

**Guests in Attendance:** ---

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### Call to Order and Quorum:

Brenda Merz called the meeting to order at 6:40pm.

Directors in attendance constituted quorum (4/5 Directors). Tom Dickey chaired the meeting and Dave Mallabon acted as minute-taker.

### Approval of September 9, 2019 Board Meeting Minutes (B. Merz)

The meeting minutes from the September 9th Board Meeting were distributed to members in attendance via e-mail in the week following the meeting. For the October 3rd meeting, all comments were incorporated into the minutes and agreed to.

**MOTION:** Approval of September 9, 2019 Meeting Minutes.

*Moved by:* Shelley Nordin                      *Seconded by:* Brenda Merz                      *Carried (Unanimous)*

### Treasurer's Report (B. Merz)

September 2019 Financial Statements reflect idle cash invested in short term investments and accrued interest receivable being generated. There were increased costs due to web transfer fees and charges. Brenda will check on any previous web related costs to see if there are any credits due from previous charges. There were no questions from the Board Members related to the Financial Statements.

**MOTION:** Accept the September 2019 Financial Statements as presented.

*Moved by:* Dave Mallabon                      *Seconded by:* Shelley Nordin                      *Carried (Unanimous)*



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#### **Accounts Receivable & Fee Collection Update**

SRA fees owing at September 30, 2019	2019 Fees only – 14 homeowners
	2018-2019 Fees – 1 homeowner
	Legal Fees – 1 homeowner

Dave Mallabon mentioned that one homeowner owing 2019 fees had passed away in the past few months. Brenda Merz said she would ask DBH Law if they could find out anything on this. The homeowner owing 2018-2019 fees has been passed to DBH Law for collection.

#### **Fence Maintenance** (T. Dickey & A. Berry) **DEFERRED TO NEXT MEETING**

Andrew to provide a list of maintenance activities required for fence maintenance, develop a plan for future maintenance and set up a Budget for outgoing years.

#### **Holiday Décor** (T. Dickey)

Discuss with Foothills Landscaping to add more colour in the holiday pots this year – reds, etc

#### **WebHosting** (S. Nordin)

Work was completed to move the Springside Residents' Association website successfully to a new host. Website re-organized and minor maintenance.

#### **OUTSTANDING BUSINESS**

##### **AGM Action - Bylaw Changes** (T. Dickey)

An updated copy of the revised bylaws has been posted on the website to reflect the approved changes from the 2019 AGM.

##### **Capital Reserve Fund Study – Stucco Fence** (D. Mallabon)

Due to previous commitments and the weather, the study has not yet been started. Reliance Asset Consulting has said it should be started in the next week or so, and would definitely be completed by year-end. The Board plans to review the results of the study at the AGM.



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#### **Landscaping** (T. Dickey and A. Berry)

The new contact at the City of Calgary is Sheldon David, and Tom Dickey has had some discussions with him. Specific items for discussion will be:

- Agreement between the City of Calgary and the SRA
- Cleanup of Bow Trail & 85<sup>th</sup> Street and repair of stucco fencing due to damage from construction
- Tree maintenance (pruning) along Wentworth Drive. This work is in progress by the City. Any resident who has problems/issues with any trees on streets should contact the City of Calgary at 311.
- Sandblast fence pillar on Bow Trail to clean up graffiti
- Fence @ Bow Trail pedestrian crossing & pathway – requires reinforcement

#### **Community Event Planning** (S. Nordin and T. Dickey)

Shelley presented four options that she and Tom came up with along with one of our community volunteers. A discussion took place on each option to determine which event we should explore for 2020. One concern raised may be having an adequate number of volunteers to have a successful event. It was decided we would look further into hosting a spring cleanup day, which we could utilize the services/support of the City of Calgary to supply equipment, advertising funds and supplies.

#### **ANNUAL GENERAL MEETING**

A brief discussion took place on preparing for the upcoming AGM early next year.

Items discussed to include in the meeting: capital reserve study, any bylaw changes, financial statements, and a “year in review”. This will be discussed further in subsequent meetings, as well as selecting a date and location to hold the AGM.

#### **Meeting Adjournment**

**MOTION:** Adjourn meeting at 8:00 pm

*Moved by:* Brenda Merz

*Seconded by:* Shelley Nordin

*Carried (Unanimous)*

#### **Next Meeting**

Thursday, November 7, 2019 at 6:30pm in Amica’s private dining room.