



Springside Residents' Association
Box 142, 406-917 85 Street SW, Calgary, AB T3H 5Z9

info@springsideresidents.com

Meeting Minutes from October 11, 2016 Board of Directors Meeting

Present: *Jeb, Axel, Sean, Ali & Jason*

Absent: *John*

Meeting was called to order by Jeb (President) at 8:09pm.

1. Minutes from September 20, 2016 meeting were approved and will be added to our website.
2. A motion to add the Board Members Code of Conduct (as presented by Jeb at the September 20 and then updated with a few word changes) was passed as an ordinary resolution in accordance with the Association's bylaws. Code of Conduct will also be presented at the AGM. A copy of the version approved is included at the end of these meeting minutes.
3. The 2015 Financial Statements were approved. Copies will be made available at the AGM and added to our website. Financial Statements will continue to be compiled by a third-party. Using Association funds to audit the financial statements may be discussed at the AGM as it is not a requirement of the Association's bylaws, but could be a consideration if residents prefer that.
4. The following updates were shared:
 - Seven accounts were sent to the Association's legal counsel for collections.
 - Three roadside signs advertising the AGM are to go up the day following this meeting.
 - Standard General has been contacted regarding the two places along the boulevard that have sunk following the repairs they completed this fall to the sidewalks and curbs at the corners of Wentworth Drive and 100/500 Wentworth Place. 311 was been called regarding the yield sign that has still not been put back up following these repairs.
 - There was a meeting with Foothills to discuss possible landscaping projects for 2017.
5. The first draft of the presentation for the October 25, 2016 AGM was reviewed. All the changes will be incorporated and a second draft will be shared with Directors a week before the meeting.

Meeting was adjourned at 9:26pm.



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Board Members' Code of Conduct

The board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as board members.

Accordingly,

1. Board members must represent unconflicted loyalty to the interests of the Association. This accountability supersedes any conflicting loyalty such as that to advocacy or interest groups and membership on other boards or staffs. It also supersedes the personal interest of any board member acting as a consumer of the organization's services.
2. Board members must avoid conflict of interest with respect to their fiduciary responsibility.
 - a. There must be no self-dealing or any conduct of private business or personal services between any board member and the organization except as procedurally controlled to assure openness, competitive opportunity, and equal access to inside information.
 - b. When the board is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall absent herself or himself without comment from not only the vote but also from the deliberation.
 - c. Board members must not use their positions to obtain employment for themselves, family members, or close associates. Should a member desire employment, he or she must first resign.
 - d. Members will annually disclose their involvements with other organizations, with vendors, or any other associations that might produce conflict.
3. Board members may not attempt to exercise individual authority over the organization except as explicitly set forth in board policies. Members' interactions with public, media, or other entities must recognize the same limitation and the inability of any board member to speak for the board except to repeat explicitly stated board decisions.
4. Board members will respect the confidentiality appropriate to issues of a sensitive nature.